



Date: July 12, 2022  
Time: 7:00 p.m.

Minutes of the Board of Supervisors  
Lake St. Charles Community Development District  
6801 Colonial Lake Drive  
Riverview, FL 33578  
813-741-9768

**Supervisors:**

Chair, Robb Fannin  
Vice Chair, Dave Nelson (Via Zoom)  
Secretary/Treasurer, Vacant  
Supervisor, Virginia Gianakos (Via Zoom)  
Supervisor, Marlon K. Brownlee

**Staff:**

Adriana Urbina, District Manager  
Mark Cooper, Property Manager  
Luis Martinez, Facility Monitor (Absent)

**In attendance:**

Lake St. Charles Residents

Meeting was called to order at 7:00 p.m. by Chair, Robb Fannin

1. On **MOTION** by Supervisor Fannin and Second by Supervisor Brownlee, the Board approved the, July 12, 2022 Consent Agenda consisting of the: June 7, 2022 General Meeting Minutes, the June Committee Meeting Minutes from the Strategic Planning Committee, Grounds and Security Committee, Treasurer's Review Committee, and Management Committee, the May 2022 Financial Reports, the Property Manager Report and the Facility Monitor June 2022 Activity Report [was distributed separately from the Supervisor Packet]. Motion passed 4 to 0
2. On **MOTION** by Supervisor Fannin and second by Supervisor Gianakos the Board discussed to accept and match the donation made by Bloomingdale High School in the amount of \$363.05 for improvements to the District's Dog Park. Motion was rescinded

3. On **MOTION** by Supervisor Nelson and Second by Supervisor Gianakos, the Board approved to accept the donation made by Bloomingdale High School in the amount of \$363.05 for improvements to the District's Dog Park. Motion passed 4 to 0

4. On **MOTION** by Supervisor Nelson and Second by Supervisor Fannin, the Board approved to increase Maintenance Team Lead, Bryant Urbina's, hourly wage to \$19.50 an hour. In an effort to improve Mr. Urbina's maintenance abilities, the Board discussed directing him to take educational courses. As an amendment to the motion, the District may require Mr. Urbina to pledge two years of employment when investing in further education for him. Motion Passed 4 to 0

AI: District Manager is to advertise the open Maintenance position with an option for full-time or part-time, flexible scheduling and pay rate from \$14 to \$17 an hour.

5. On **MOTION** by Supervisor Fannin and Second by Supervisor Brownlee, the Board approved to list for sale the District's 2004 Yamaha Golf Cart in the amount of \$2,000. Motion passed 4 to 0

AI: Property Manager to list golf cart for sale in the amount of \$2,000. Chairman may approve the sale if an offer is accepted for less than \$2,000.

6. On **MOTION** by Supervisor Fannin and Second by Supervisor Brownlee, the Board approved to extend the General Meeting 20 minutes until 8:55PM. Motion passed 3 to 0

7. On **MOTION** by Supervisor Nelson and Second by Supervisor Fannin, the Board approved to install a gate on Jamestown's wall with a mechanical pin pad. Motion passed 2 to 1 With Supervisor Brownlee voting No

Meeting adjourned at 8:53PM

Respectfully submitted,

Robb Fannin, Chair

Dave Nelson, Vice-Chair